

Request for refund of overpaid rent



Rent account reference:	
Tenants Name(s):	
Address:	
If names different to above, cheque payable to:	
If address different to above, forwarding address including postcode:	
Signed (First tenant):	Date:
Signed (All other tenants MUST sign):	Date:

In the case of joint / multiple tenancies, the cheque will be made payable to ALL the tenants unless a specified payee is given above AND all other tenants have signed to agree this.

In the event of the tenant being deceased, the cheque will be made payable to 'executors of the will of' and can be returned to the next of kin or a solicitor.

Information below to be completed by Selwood Housing finance dept:

Amount refunded	Week number	Financial year	Initial

Completed forms should be returned to the following address:

Selwood Housing
 Bryer Ash Business Park
 Bradford Road
 Trowbridge
 Wiltshire
 BA14 8RT